

**THERMAL INSULATION PROCEDURE IN BAHRAIN
(For Buildings above 4 floors)**

PLANNING STAGE

Fill Thermal Insulation Implementation Form

- Attach drawings and details of insulation materials used for roofs, walls and glass (no. and sizes of windows and glazed areas)

Submit To EWA, Conservation Directorate and get Approval

- Once approved, an application no. will be assigned for the building. If, during any stage, changes need to be done in insulation, owner name, engineering office etc., a *Modification Form* should be filled and approved by EWA.

Present to Municipality and Obtain Building Permit

- An application will be identified by its application no. (given in previous step) and the building permit no.

CONSTRUCTION STAGE

Send by Fax (No. 17006349)
Follow Up Notice to EWCD

- Should be sent for each level, for the roof and glass at least 2 weeks before completion of insulation to allow for inspection

EWCD will contact you and set a date for inspection

- In-charge engineer from the Engineering Office should be present during inspection.

EWCD will approve the implementation of Insulation

- Once approved, EWCD may stamp the Follow Up Construction Form (Municipality Form). If not, insulation should be modified in order to proceed to next level of construction.

It is the responsibility of all Engineering offices to adhere to and implement this procedure in its planning and construction stages